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27 OCT 1967

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MEMORANDUM FOR : Director of Logistics

SUBJECT : Proposed Revisions to HR [REDACTED] and HR [REDACTED]

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REFERENCE : Your Memo, Same Subj., dtd 16 May '67

1. We appreciate your statements in paragraphs 1, 2, and 3 of referenced memorandum and the clarification they make of our mutual responsibilities for the Logistics functions now performed in the Central Processing Branch and for your careerists there.

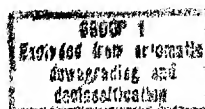
2. It is clear that we misunderstood the basis for the regulatory changes which you proposed, but I must admit that it was reasonable for us to make that mistake and to conclude—from the nature of the proposed regulatory changes—that some basic change in concept and policy regarding CPB was actually involved. It is reassuring to know that no such change is intended, and for this reason, I suggest that no revision is now necessary in HR [REDACTED]. We also suggest that HR [REDACTED] (n) be rewritten to drop the words "technical guidance on travel arrangements" and to substitute the words "staff and policy support for travel." We are prepared to concur in your suggested revision of HR [REDACTED].

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3. There is one portion of your memorandum, however, that is disturbing since it is not consistent with the information we have on workload and personnel problems existing in CPB's Personal Property Section. Paragraph 4 of your memorandum refers to a slight increase in the workload of the PPS and reports your conclusion that the increase can be absorbed without an increase in personnel. The increase you referred to concerned outbound and inbound shipment of household effects and related storage lots during the first 12 months after PPS was transferred to CPB. We believe that a review of workload and staffing should also have included other aspects of PPS work than the number of shipment and storage lots, such as time spent tracing lost or delayed shipments and the worsening problem because of the disruption of the world-wide transportation system as a result of Vietnam; increase in the number of employees requesting assistance on claims of loss and damage; increase in the number of liaison

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contacts to include those formerly handled by the Chief, Passenger Movement Branch; time spent on special problems; effect of the expansion of commuted travel and implementation of the Military Government Bill of Lading for unaccompanied air baggage; extra time spent in contacting carriers because of a sizeable increase in business experienced by [REDACTED] and the moving industry; lectures at organized training programs, etc. Certainly the workload of PPS cannot be expressed only in numbers of shipments and related storage lots. There is so much more that goes on that should also be evaluated, and we had offered to make available to your representative surveying PPS rather detailed workload statistics and narrative reports. If these had been included in his study, I am confident you would have joined me in my concern about the staffing and workload of PPS. For your information, I have attached a copy of my memorandum to the DDS requesting a ceiling increase for CPB. In turn, the DDS had [REDACTED] survey CPB. We have been formally advised that a ceiling increase has been approved.

Att

[REDACTED]

Emmett D. Echols
A/ Director of Personnel

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Remarks: 1-2

For comments and recommendations
please, prior to forwarding to 324
2 to see attached. JG

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